

25X9A2

Approved For Release 2001/04/10 : CIA-RDP80-01240A000100120004-5

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25X1A9a



Go Chief - no change
adm staff -

Gen adm function

Registry -

Training

Org of rotation of people
Records mgmt

Secy of Shortages Bd

Personnel Budget -

O & P staff (OSS) ?

Delete proprietary function, transf to OS & D
adm plans

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Gen Supervisory function

Add - Inspection function

Verification of bank statements

Audit of cash

OS & D Dir -

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Adm Plans -

Resident
accountant
out Dir - (4) people

②

OSV#D

Close supervision pers

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Lead

25X1A

add - audit of correct procurement
even if situated in

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LEGIB

minus -

Perhaps Voucher, review or certification - to be put in
C & L Dir

C & L Dir

Fiscal & cfd - One audit & Certification
claims

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Supervision of [redacted] look back to Hdqts

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Trouble Office - Hdqts Brantj, C & L
C & T Dir

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You Carroll + Univ Carroll - [redacted] responsibility
Committee study going on ??

Monetary Dir

Have merged Treas Disbursing Office
Hdts [redacted] supervision

T/O W & C

(3)



ILLEGIB

Accounts Dis

Final & dtd accts.

+ Reports & Analysis ^{BK} new function

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Functions

accts
C & L

{ flow charts of
work

Date - Wed 18 March